Meeting Subject: Executive Council Meeting
Meeting Location: Cue 305
Meeting Start Time: 8:33 AM
Meeting Adjourn Time: 9:10 AM

Attendees:
Valorie Fisher  President
Jeremy Lessmann  Faculty Representative
Miwako Nakamoto  Regional Campus Rep – VA
Rebecca Liao  Chair – Programming & Events/Fundraising
Alicia Petersen  Secretary
Becca Prescott  Co-Chair – Membership and Publicity
Matthew Jeffries  Co-Chair – Membership and Publicity
Amber Denman  Professional Representative
Brooke Whiting  Co-Chair - Awards
Jon Walter  Vice President
Anna Brown  Regional Campus Rep – SP

Absent:
Anna Chow  Co-Chair – Awards
Susan Poch  Associate Dean University College
Terese King  Director, Academic Success and Career Center
Kellie Murphy  Chair – Certification
Vacant  Treasurer
Mysti Meiers  Regional Campus Rep-TC

MEETING MINUTES

I. Approval of Minutes: Amber Motioned, Becca 2nd and minutes were approved.

II. Committee Reports

a. Awards – Anna Chow & Brooke Whiting
   - Region 8 conference is this week and winners are attending to receive their awards. They are also working with those winners on the national deadline that is coming up in March.
   - Matthew asked about Panel VS membership voting for the nominations for awards and Brooke explained that our system is in alignment with NACADA and we don’t want it to become a popularity contest. There was also concern for the amount of personal information that is put into the applications, that being shared with the whole membership.
   - OUE awards ceremony
     - Waiting to get the date on that so they can work on the awards for the ceremony.
   - Change in leadership
Brooke and Anna will come next meeting with an update on the change of leadership. Anna was not present today so Brooke wanted to wait for her.

b. Certification –Kellie Murphy
   - No report

c. Membership & Publicity – Becca Prescott & Matthew Jeffries
   - Membership total is 177
     - Pullman=124
     - Vancouver=28
     - Tri-cities=10
     - Spokane=4
     - Global=8
     - Everett=2
     - Student=1
     - Money received to date is $3,340 and missing 9 peoples membership dues so a total of $180.00 missing still. Becca is working with those folks on getting those dues turned in.
     - We are above were we were at last year in March in regards to membership, which is fantastic!
   - Data Base
     - The committee wants to work on a database for all committees and how we can best use that data base. She will be talking with each chair to come up with a wish list and then par it down from there.
   - Events
     - Matthew has a few events he has been brainstorming
       a. Do you want to become an advisor-a session on how folks that want to become and advisor can get their foot in the door or the best route to take to get into an advising position
       b. How to move up into supervisory positions event for those that want to move up and take on extra leadership.

d. Programming & Events – Rebecca Liao
   - Had their first meeting last Thursday and had 10 people in attendance, they have also sent out invites to new members inviting them to join P & E.
   - Roundtable the first of Feb on health professions and pre-law in CUE. Save the date will go out.
   - They would like to work with certification committee to bring back some level 2
     - Like the GI Bill and Writing Center

e. Best in the Region-Amber Denman
   - Waiting to hear about a date in may, Val stated she will follow up on this so can move forward with planning.

f. Budget-
   - No Report

III. Old Business

a. Best in Region
   - Need to get a date in May and then we can move forward. Val will email the Vice Provost to see if we can get movement on a date.

b. Treasure Position
   - The exec will appointment someone for the next year and a half to fill in the treasurer position
   - If you know of someone please have them contact Val.

c. Spring Activities
Advising Awareness Day is March 1st.
General membership meeting-March 10th-Matthew will send a save the date and work on getting the room in Lighty 05 reserved.

Elections
Spring Social

IV. New Business
a. Elections

Need to create an elections committee. Matthew will put this in the next newsletter and those interested will email Val. Matthew will also put that VP, Secretary and Faculty representative are up for election this year.

NEXT MEETING: February 2nd, 2016

Time: 8:30-9:30
Location: CUE 305