Attendees:
Jon Walter  
Miwako Nakamoto  
Rebecca Liao-Cance  
Dena Spencer-Curtis  
Becca Prescott  
Brooke Whiting  
Allison Ramsing  
Terese King  
Kellie Murphy  
Tina Krauss

Absent:
Valerie Fisher  
Consetta Helmick  
Matthew Jeffries  
Sara Ackerson  
Anna Brown  
Susan Poch  
Mysti Meiers

MEETING MINUTES

I. Roll Call
II. Approval of Minutes –approval of meeting minutes (3-28-17)
III. Membership – Becca Prescott  
    a. No change in membership numbers.  
    b. Meeting with Ashley Herridge to show her the database and walk through the system.  
    c. Meeting with Kellie to talk about certification and membership.  
IV. Committee Reports  
    a. Awards & Recognition –Brooke Whiting and Allison Ramsing  
       - Allison is finishing up training this afternoon with Brooke.  
       - 13 people on committee.  
       - Revamping awards process so it lines up better with NACADA. Have things out for people by September so people can apply for the NACADA awards in a more timely manner. May 1st—call for nominations sent to Deans. Nominations from Dean June 20. Nominations close July 15.  
       - Send Allison your feedback.  
    b. Publicity & Engagement – Rebecca Liao-Cance & Matthew Jeffries (absent)  
       - Coffee hour set for next Tuesday, April 24. Serving ice cream. It can be a WSU ACADA and send off for Lisa Laughter. Too late to ask people to RSVP.  
       - May 1th—spring social. Becca hunting down location other than Sunnyside Park. Looking for a place that is closer and more conducive to group dynamics.
- Chanelle Denman taking over for Matthew as Co-Chair of P&E with Rebecca
- Newsletter coming out—highlight a few members.

c. **Certification- Kellie Murphy**
   - Handed out cards asking people for Round Table and Level II ideas. Received ¼ dozen ideas.
   - Round Table schedule for tomorrow. Sara Ackerson and Becca Prescott will host to talk about this year’s Region 8 NACADA conference. 12:00 PM, CUE 518.
   - Goal is to have everything set by the end of the semester so people can get events on their calendars.

d. **Budget- Tina Krauss** (no report at Exec meeting).

V. **Jane Parker Award**
   a. Awarded to Lisa Laughter at ice cream social next Tuesday, April 25. 1:00 PM.
   b. Sarah Stout approached Jon about honoring Lisa at the next social. Jon asked if we should ask people to RSVP so we know how much ice cream to order. Rebecca said ice cream has already been ordered. There is not enough time for people to RSVP.
   c. Not mention this award in the invitation. OK to invite non ACADA people to event.
   d. Lisa will be joining the social at 1:15. Val will invite Jane.

VI. **Logo Conversation (Allison Ramsing)**
   a. Collaborated with Jordan on logo ideas. See attachments Jon sent out 4/18/17
   b. Most people on the Exec Committee like the logo with the WA state picture on it. No objection from Exec Committee to adopt this logo.

**NEXT MEETING:** May 9, 2017

**Time:** 8:30 AM

**Location:** CUE 502