MEETING MINUTES

I. Approval of Minutes – approval of meeting minutes (4-18-17). Minutes approved

II. Membership Update – Becca Prescott
   a. 180 (but 3 have not paid; 3 missing membership application form; 43 new): 3 E, 9 G, 124 P, 4 S, 27 V, 10 TC
   b. $3,540 total in membership fees
   c. Ashley and Becca working together to get database up to date. At a good place to hand everything off to Ashely.
   d. Need to update membership form on website so that things get sent to Ashley.
   e. We really appreciative of all the hard work that Becca put into this and setting it up.

III. Committee Reports
   a. Awards & Recognition - Allison Ramsing
      ▪ Post announcement of awards on WSU News. Already 1 nomination.
      ▪ Due dates moved up to a line better with NACADA.
      ▪ Dr. Robin Bond announced as a winner on the NACADA website.
b. **Publicity & Engagement – Rebecca Liao-Cance & Chanelle Denman**
   - Chanelle Denman taking over for Matthew as Co-Chair of P&E
   - Spring social May 18, 4:00 PM, McGee Park. Sent out email yesterday on ACADA list serve. We need to borrow a grill. Becca will only have her baby grill.
   - Becca planning a low key hike on Kamiak Butte
   - P&E committee having their own retreat to plan for next year.

c. **Certification –Kellie Murphy**
   - May 18 Equitable Advising Roundtable
   - Level II trainings almost all scheduled for fall.

d. **Budget--Tina Krauss**: no discussion

IV. **Webinar-Sara Ackerson**
   a. Dates: September, December, February, March, April, May
   b. Will send out “Save the Date” for the December webinar.
   c. Any preferences for rooms?
   d. Suggestion to set up dates for the branch campuses for the day after the webinar while we set up dates for the Pullman events.
   e. Sara will follow up with June on getting funding.

V. **Goals for 2017-2018**
   a. Get more connected with NACADA and professional development.
      - For your information--there is a scholarship for new advisers to attend NCADA (under 3 years). Covers registration. In Saint Louis.
   b. Send Jon your ideas for goals.

VI. **Summer meetings**
   a. Any preferences for frequency of meetings? Check and see that meetings don’t fall on ALIVE dates (June 20 is an ALIVE day).
   b. Mid-July (11th?) meeting would give P&E an idea of what events they need to plan for the year. August meeting too late for this.
   c. Exec Committee looking at how we are including all campuses. Strategic planning. Plan a state-wide meeting at the UI Symposium.

**NEXT MEETING**: Tentatively July 12

**Time**: 1:30 PM  
**Location**: Lightly 401